



# SGPGIMS ALUMNI ASSOCIATION

Sanjay Gandhi Post Graduate Institute of Medical Sciences  
*Reg No: LUC/09951/2022-2023*

## PATRON

Director SGPGIMS  
Dean SGPGIMS

## PRESIDENT

Dr. Preeti Dabadghao

## VICE PRESIDENT

Dr. Swasti Tiwari

## HONY. SECRETARY

Dr. Ankur Bhatnagar

## HONY. TREASURER

Dr Anup Kumar

## Executive Members

Dr. Gaurav Luthra

Dr. Rohit A. Sinha

Dr. Pooja Ramakant

Dr. Anshika Srivastava

Dr. Prateek K. Mehrotra

Dr. Sanjay K. Sureka

## MINUTES OF MEETING

A meeting of the newly constituted SGPGI alumni Association office bearer and Dean SGPGIMS was held on 6th March 2023, in the office of the Dean, to assess the working of SGPGI alumni Association as per NAAC protocol. Following members attended

1. Prof SP Ambesh Dean SGPGIMS
2. Prof Preeti Dabadghao President SGPGIMS Alumni Association
3. Prof Ankur Bhatnagar Secretary SGPGIMS Alumni Association
4. Prof Punita Lal In Charge Cluster V NAAC
5. Prof Harsh Vardhan Nodal Officer NAAC

The president apprised the members about the current status of SGPGIMS Alumni Association

1. The association has been constituted as a registered society as per the directions of Director SGPGIMS ( Copy of Society Registration Certificate Enclosed )
2. PAN card of the association has been obtained
3. The process of opening a bank account is underway at the SGPGI SBI branch
4. Presently Association does not have any data of it's own and will capture and collect the data from the SGPGI website to initiate the membership drive

Room No. 9, Ground Floor, Dep't of Endocrinology, C-Block SGPGIMS,  
Raibareilly Road, Lucknow 226014(U.P.) India . Email : [sec.sgpgialumni@gmail.com](mailto:sec.sgpgialumni@gmail.com)

Lt Col Varun Bajpai VSM  
Executive Registrar  
SGPGIMS, Lucknow



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Dr. Sanjay K. Sureka

5. A Google Form as per provisions of NAAC criteria 5 pertaining to alumni activity will be created. This form will then be circulated among all the Heads of Departments and nodal officers CMT & College of Nursing. HOD and nodal officers will then collect the data of their respective alumni in the prescribed format only. This data will then be sent to the secretary Alumni Association, who will then assimilate and pass this data to in charge criteria 5 NAAC.

6. It will also be requested as per the instruction of the Dean, to facilitate a smooth functioning of the Alumni Association and to ensure seamless flow of Information among the Alumni Association and Respective Department, (who will be the primary stakeholders in the Association activities), each Head of department will appoint a faculty as nodal officer from their department to co-ordinate with the alumni association for all alumni related activities in the future.

7. All 1 head of Departments will be requested to send in a brief write up of their alumni related activities done by their departments in the last 5 years to the president alumni association. This retrospective data will be assimilated in to the Criterion V NAAC document.

8. Institute has been organising an Alumni Day for Last 3 years under the Guidance of Director SGPGIMS. Brief writeup and photographs of the previous years activities will be obtained from the Previous organisers i.e Prof Punita Lal and Prof Preeti Dabadghao, which will be then assimilated into the criterion V NAAC Document.

9. All heads of Departments and nodal officers will be requested to start a department chapter of their alumni affiliated to the SGPGIMS alumni association. department nodal officers will coordinate which secretary alumni Association for establishing they department chapters as per NAAC protocols

10. All head of Departments and nodal officers will be requested to encourage there National and international alumni to establish their local city chapters affiliated to the SGPGI alumni Association. Secretary SGPGI Alumni Association will co-ordinate and help in establishing local city chapters both at the National and International Level.

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SGPGIMS, Lucknow



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Dr. Rohit A. Sinha

Dr. Pooja Ramakant

Dr. Anshika Srivastava

Dr. Prateek K. Mehrotra

Dr. Sanjay K. Sureka

11. The department chapters and the local city chapters will be expected to contribute to the Alumni Association in the following forms as per NAAC protocol
- Financial or material contribution,
  - Donation of books, journals etc,
  - Encouraging student placement both nationally and internationally,
  - Contribute to student exchange programs both nationally and internationally,
  - Set up institutional endowments in the form of scholarships, Orations , lectures visiting professorships etc.
  - Anyother Contribution deemed fit and passed by the Alumni Association Executive

Prof SP Ambesh Dean SGPGIMS

Prof Preeti Dabadghao President

Prof Ankur Bhatnagar Secretary

Prof Punita Lal

Prof Harsh Vardhan Nodal Officer NAAC

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## Executive Members

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Dr. Rohit A. Sinha  
Dr. Pooja Ramakant  
Dr. Anshika Srivastava  
Dr. Prateek K. Mehrotra  
Dr. Sanjoy K. Sureka

## Minutes of meeting

A urgent meeting of Executive of Alumni Association was held in hybrid mode in the Chamber of the President on 15th March 2024.

Following Members were Present Physically

- Prof P. Dabadghao - President
- Prof Ankur Bhatnagar- Secretary
- Dr Anup Kumar - Treasurer

President Prof Preeti Dabadghao welcomed all the members in the meeting.

Agenda was to decide on creation of an Alumni Endowment as suggested by Director SGPGIMS during his Review meeting for accreditation of SGPGIMS under NAAC. The Following Resolution was decided upon

" It is hereby resolved that SGPGIMS Alumni Association will donate INR. 2,00,000 (Rs 2 Lakhs only) to SGPGIMS as resolved in the meeting dated 14th September 2023. Out of this INR. 1,00,000.00 is to be made a fixed deposit in a Nationalised bank account. The interest over this F.D is to be used for Gold medals for scoring highest marks in DM/M.Ch. Exit Exam of SGPGIMS. The awards will be presented during the annual Alumni Day of SGPGIMS. The remaining amount i.e INR . 1,00,000.00 (One Lac Only) is to be used for development of Language Lab in SGPGIMS Library Complex "

A signed resolution will be provided to NAAC 5 Criteria team by Secretary .

The Meeting Ended with Vote of Thanks

Dr Ankur Bhatnagar

Secretary

Prof Preeti Dabadghao

President

Dr Anup Kumar

Treasurer

SGPGIMS ALUMNI ASSOCIATION

Authorised Signatory

Executive Member  
SGPGIMS Alumni Association

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Sanjay Gandhi Post Graduate Institute of Medical Sciences Lucknow

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## Resolution

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The remaining amount i.e INR . 1,00,000.00 (One Lac Only) is to be used for development of Language Lab in SGPGIMS Library Complex

Sincerely,

Prof Ankur Bhatnagar  
Secretary SGPGIMS  
Alumni Association

SGPGIMS ALUMNI ASSOCIATION

Authorised Signatory

Executive Member  
SGPGIMS Alumni Association

Lt Col Varun Bajpai VSM  
Executive Registrar  
SGPGIMS, Lucknow

# Minutes of meeting

A meeting of nodal officers of Alumni Association along with executive members of the Alumni Association was held in hybrid mode in the department of TeleMedicine on **14 September 2023**.

President Prof. Preeti Dabadghao welcomed all the members in the meeting.

## Agenda 1

**Membership Drive :** The secretary informed the members the status of the membership for the association. The secretary emphasized that membership drive must be taken as a priority. Without adequate members the growth of the alumni association and conduct of alumni activities will not be possible.

Secretary also requested that all the nodal officers become members of the alumni association and also encourage their contract faculty members & senior residents who have recently passed out from their department to become members as well. Secretary also requested that the nodal officers must inform all their alumni repeatedly and encourage them to be members of the association.

## AGENDA 2

**ALUMNI DAY FUNCTION:** As has been done in previous years, this year also the association plans to hold an annual alumni day and alumni dinner. There has been a request from many alumni that such programs must be held on weekends as the alumni are free to travel because of less commitments. In view of this, it was decided that this year's Alumni day function followed by dinner would be held on 16th December which will be a Saturday. This will ensure greater participation of the alumni around Lucknow.

Once permission is sought from the Director following which date will be finalized.

## Agenda 3

It was decided that for this year's alumni day program will be more of a social function rather than academic. Some of the suggestions which were received included having an informal cricket match in the evening at SGPGI cricket ground. Dr Pulak Sharma will look into the feasibility of organizing the match along with other sports activities for the alumni.



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Attending alumni will be encouraged to participate in cultural activities like songs, dance music etc. Dr Manish will coordinate these cultural activities along with Dr Pooja Ramakant and Dr Prateek Malhotra. Some cultural and social activities will be organized for the spouses and children of the attending alumni. Dr Anshika will look into the organization of these activities.

Dr. Jai Kishan suggested a small academic program can also be added with the social interaction. Dr Jai Kishan agreed to look into the feasibility of organizing such a program.

The organizing team along with the secretary and president will draw up a detailed program for the alumni and share with all the members.

#### Agenda 4

As per the directives of NAAC it is important to have continuous alumni engagement through the alumni association, in view of this decision that individual department chapters of the alumni association will be established under the broad umbrella of the SGPGI ALUMNI ASSOCIATION. Members of the association will also be encouraged to develop their own city or international chapters.

A copy of the resolution along with the aims, objectives and duties of the individual chapters has been attached with these minutes. Once permission from the director is received development of individual department chapters formal creation of department chapters will be announced.

#### Agenda 5

The Alumni association is now more than six months old. The association intends to have its formal meeting with the director SGPGIMS. During this meeting the past one year activities and the future course of action of the alumni association will be discussed and permission for activities will be taken from the director. In view of these it is requested from all the nodal officers to submit their alumni report to the secretary in prescribed format.


#### Agenda 6

Alumni association has appointed Mr Shubham Bajpai presently data entry operator Department of endocrinology as an office staff of alumni association. He will interact with nodal officers and the association executive for the smooth functioning of the alumni association.

#### Agenda 7

  
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The remaining amount i.e INR . 1,00,000.00 (One Lac Only) is to be used for development of Language Lab in SGPGIMS Library Complex

The meeting ended with vote of thanks to the chair



## Department of (Name Of Department) Alumni Chapter

### Resolution

We DR (Name of Head of Department) Head of Department (Name of Department) and Dr (Name of Nodal Officer) of (Name of Department) SGPGIMS, propose to start a Chapter under SGPGIMS Alumni Association.

The Name of the Chapter will be (Name of Department) SGPGIMS Alumni association Chapter.

The Following will be the Executive Members of the Chapter

- Name of HOD ( Ex-Officio Chairman )
- Name of Nodal Officer ( Ex-Officio Secretary )
- Name of One Faculty Member
- Name of One Alumni (Outside of Department) who is member of Alumni Association
- Name of One Alumni (Outside of Department) who is member of Alumni Association

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Authorised Signer

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- Secretary Alumni Association (Ex- Officio Member)

The above members will plan and execute the *(Name of Department )* Alumni Activity in consultation with all Faculty members and registered Alumni of the Department


The activities will include but not limited to Organizing Symposia /Seminar /Oration /Social activity /Alumni Interaction /Academic Collaboration / Creation of Education Grants / Establishment of Awards / Donation of Books, Equipment & Financial Support for Academic Activities

The Department Chapter will inform the Alumni Association of all Alumni Related activities and also send a report of the activities in a prescribed format.

Alumni Association will create funds for individual chapters under the Alumni Association bank account. The fund and its management will be under the control of the Alumni Chapter. Alumni chapter will submit an annual utilization report to the Alumni Association .

Alumni chapter will follow all the rules and regulations of the Alumni Association

(Signature of HOD)



Dr Ankur Bhatnagar

Secretary

Alumni Association

(Signature of Nodal Officer)



Prof Preeti Dabadghao

President

Alumni Association



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Dr. Anshika Srivastava  
Dr. Prateek K. Mehrotra  
Dr. Sanjoy K. Sureka

## Minutes of meeting

A urgent meeting of Executive of Alumni Association was held in the Chamber of the President on 15th February 2024.  
Following Members were Present

Prof P. Dabadghao - President  
Prof Ankur Bhatnagar- Secretary  
Dr Anup Kumar - Treasurer

President Prof Preeti Dabadghao welcomed all the members in the meeting.

Deliberation was done on the management of Annual Office expenses, Auditor fees etc for the Society. Secretary apprised the members about the present financial position of the society. Secretary Informed that two F.D.'s from the fund collected from membership has been created in SBI SGPGIMS Branch. The amount is Rs Fifteen Lac (15,00,000.00) and Rs Ten Lacs (10,00,000.00) with a duration of 13 months Approximately.

It was decide that the annual interest generated from these FD's will be used to cover the Annual office expenses for the Society. Members also felt the need to have proper Alumni Website and Alumni Management system to encourage alumni interaction. It was decided that secretary on behalf of the association will pursue this matter, sign a MOU with an appropriate vendor and will inform the executive. Expenses for this will be managed through the interest generated from the above mentioned FD's only. Dep't of Pulmonary Medicine through their HOD Prof Alok Nath has desired to organise their Alumni reunion under the banner of SGPGIMS ALUMNI ASSOCIATION. It was decided that they can use the association bank account for collection of funds. They will provide a statement of account after the conference, to the secretary which will be then audited by the Association.

The meeting ended with vote of thanks to the chair

Dr Ankur Bhatnagar

Secretary

Prof Preeti Dabadghao

President

Dr Anup Kumar

Treasurer

Room No. 9,  
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Dr. Col. Varun Bajpai VSM  
Executive Registrar  
SGPGIMS, Lucknow

Executive Member  
SGPGIMS Alumni Association

# MINUTES OF MEETING

A meeting of the Executive of SGPGI alumni Association along with all the nodal officers of the SGPGI alumni Association was held on 16th October 2023 with Director SGPGIMS in hybrid mode in the office of the Director. Agenda was to discuss the proceedings of the previous meeting of the alumni Association held on 14th September 2023.

The attendance sheet of the members present is attached.

1. **Membership Drive** :Secretary alumni Association informed the members that about 230 registrations have been done for the Alumni Association from the total database of about 1200 alumni. The membership drive has been poor and the key points are
  - Many of the department nodal officers are still not members of the association
  - Very few faculty members have joined Association as members
  - repeated request in the form of emails or WhatsApp messages is not being sent to the alumni through their department to increase their membership drive
  - Chartered accountant Mr Singhania also emphasized the need for a robust membership drive & Corpus collection so as to maintain good activity in the alumni Association

Director Professor RK Dhiman suggested a few points for improving the membership drive which were agreed by all

- All the nodal officers from the respective departments must become members of the association
- All the present faculty members must become members of the association. For this a personal letter from the Director will be sent to each faculty member requesting them to join the alumni Association as its member. Moreover Professor RK Dhiman

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will also send personal invitation letters to the Past and retired Faculty of the institute encouraging them to become members of the alumni Association.

- Dr Ankit Sahu will replace Prof Sudeep Kumar as Nodal Officer for Cardiology and Dr Nikhlesh will replace Dr Rajiv in Plastic Surgery
  - All faculty members and senior residents serving the government Bond and working in SGPGI will be requested to become members of the alumni association. Nodal officers from the respective department will make the necessary efforts to make them members.
2. **Alumni Day** : As has been done in previous years this year also the association plans to hold an annual Alumni day and Alumni dinner . As per the request of the various alumni, it was decided that 16th December being a Saturday will be the alumni day . This will ensure greater participation of the alumni during the program.

### **Proposed Program For Alumni Day 16-12-23**

1. Morning : Individual Department are Free to organize small get-together for their Alumni

Visit to Department (10-12 AM)

Showcasing the New Additions

Interaction of Alumni with faculty / Residents etc

Any Academic Activity

Any other activity - To Be Planned by Nodal Officer

2. After Noon ( 2-4 PM)

Sports Program

Friendly Cricket Match

Tug-o-War

Other activities for Alumni /Spouse and Children

Dr Pulak / Dr Nikhilesh

  
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## 3. Evening (6:00 PM Onwards)

Cultural Events - Social Program / Skit/Musical Program

Dr Anshika Srivastava / Dr Manish K Singh

Children Play Area

Dinner

**Proposal****Registration will be Free for Alumni who are members of the Association****Registration for Spouse , Guest & Non Member Alumni on Cost Basis**

It was decided that for this year the alumni Day program will be more of a social function rather than academic .

Alumni will be encouraged to participate in cultural and sports activities. The organizing team along with the Secretary and President will draw up a detailed program for the alumni and share with all the members.

3. **Department Chapters** :As per the directives of NAAC it is important to have continuous alumni engagement through the alumni Association. In view of this the executive committee had proposed that individual department chapters of the alumni Association will be established under the broad umbrella of the SGPGI alumni Association. A copy of the resolution along with the aims, objectives and duties of the individual chapters was circulated. Director SGPGI has given permission to initiate the process of establishing department chapters.

A copy of the resolution is attached with these minutes. Director SGPGI instructed all the nodal officers to start developing their individual department chapters in consultation with their head of Departments , other faculty members and prominent alumni of their departments.



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## Department of (Name Of Department ) Alumni Chapter

### Resolution

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- Secretary Alumni Association (Ex- Officio Member)

The above members will plan and execute the (*Name of Department* ) Alumni Activity in consultation with all Faculty members and registered Alumni of the Department

The activities will include but not limited to Organizing Symposia /Seminar /Oration /Social activity /Alumni Interaction /Academic Collaboration / Creation of Education Grants / Establishment of Awards / Donation of Books, Equipment & Financial Support for Academic Activities

The Department Chapter will inform the Alumni Association of all Alumni Related activities and also send a report of the activities in a prescribed format.

Alumni Association will create funds for individual chapters under the Alumni Association bank account. The fund and its management will be under the control of the Alumni Chapter. Alumni chapter will submit an annual utilization report to the Alumni Association .

Alumni chapter will follow all the rules and regulations of the Alumni Association

(Signature of HOD)

(Signature of Nodal Officer)



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4. **Alumni Report** :All nodal officers were also requested to submit their alumni report in the prescribed format as soon as possible. Same will be presented during the Alumni Day Program.
5. **Office Fund** : A fixed deposit off the tune of Rs 10 lacs from the membership fund collected will be made in the bank account of the alumni Association. The interest generated from this fixed deposit will be used for the annual office expenses off the association. This includes payment of the chartered accountant fees , Audit Fees ,GST and Income Tax return filing fees ,office staff salary if any and the daily expenses, printing of membership certificates, membership cards etc. Any unused money from this generated interest will be sent back to the fixed deposit to augment the Corpus.
6. **Membership Cards** : All members of the association will be issued membership photo ID cards.
7. **Guest House Facility** :Dr Neeraj Rastogi suggested that all members of the alumni Association be given preferential accommodation in the BC Joshi guest house whenever they visit SGPGIMS . The same was accepted by the director and all members present in the meeting. It was decided that members of the alumni Association who will visit the institute will be given preferential accommodation at the BC Joshi guest house at the same rate which is applicable for SGPGI faculty. For this a request has to be made to the secretary alumni Association through the respective Nodal Officer in advance from the date of travel.



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Secretary SGPGI alumni Association will coordinate with the chairman venues committee to implement this resolution.

The Director also emphasized that regular meetings of the alumni Association preferably every fortnightly to be held till the alumni day function is held in December.

The meeting ended with a vote of thanks to the chair.



Dr Ankur Bhatnagar  
Secretary

Dr Preeti Dabadghao  
President



Dr Anup Kumar  
Treasurer



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